

FAYETTE, OHIO VILLAGEWIDE WATER MAIN REPLACEMENTS – PHASE II PROJECT

Addendum No. 1 April 30, 2025

To: Prospective Bidders

From: **ARCADIS U.S., Inc.**

One Seagate, Suite 700

Toledo, Ohio 43604

Owner: Village of Fayette, Ohio

102 West Main Street

Fayette, Ohio 43521

Subject: Fayette Villagewide Water Main Replacement – Phase II Project

This Addendum is part of the Bidding Documents and the Contract Documents and modifies the original Bidding Documents advertised dated **April 16, 2025**, as indicated below. Acknowledge receipt of this Addendum in the space provided on the Bid Form. Failure to do so may subject the Bidder to disqualification for award of the associated Contract.

This Addendum consists of two pages and the attachments listed on page 2.

CHANGES TO PRIOR ADDENDA

None.

CHANGES TO BIDDING REQUIREMENTS

None.

CHANGES TO SPECIFICATIONS

- 1.01 Page 00 73 01-26, Exhibit B, General Contract Conditions, C-1 through C-11 Delete this Section in its entirety.
- 1.02 Page 00 73 01-26, Exhibit B, Contract Documents, F-1 through F-11 Delete this Section in its entirety.
- 1.03 Page 00 73 01-26, Exhibit B, Federal and State Requirements, H-19 through H-23 Delete pages H-19 through H-23 in this Section and replace with updated pages (total 8 pages), included with this Addendum No. 1.



- 1.04 Page 01 52 11-1, Subparagraph 1.2.A.1.g. Delete this subparagraph in its entirety.
- 1.05 Page 01 52 11-5, Subparagraph 2.3.A.20. Delete this subparagraph in its entirety.
- 1.06 <u>Page 31 23 16.13-5, Subparagraph 2.1.D.2.</u> Delete this subparagraph and replace with " 2. Standard Size ODOT No. 57 or 67 limestone coarse aggregate in paved areas."

CHANGES TO DRAWINGS

- 1.07 <u>Drawing Sheet 7, GAMBER STREET</u> Water service connection located near STA 7+08 is 4-inch diameter. Add note "CONTRACTOR TO INCLUDE 6" X 6" X 4" TEE, 4" GATE VALVE, AND 4" WATER MAIN TO A CONNECTION TO EXISTING NEAR THE RIGHT-OF-WAY." Cost of this water service connection to be included in Bid Item 8, Water Service Connection Assemblies, Short Side.
- 1.08 <u>Drawing Sheet 12, LAWRENCE STREET</u> Revise proposed water service connection with proposed water meter pit at approximate STA 6+80 to typical ¾" water service connection with existing meter pit. Add note to existing water meter pit "CONTRACTOR TO COORDINATE INSTALLATION OF OWNER PROVIDED WATER METER INSIDE DWELLING, WITH OWNER AND PROPERTY OWNER". Cost of this water service connection and water meter relocation to be included in Bid Item 8, Water Service Connection Assemblies, Short Side.
- 1.09 <u>Drawing Sheet 19, E GAMBLE ROAD</u> Revise ARCADIS BM #21 description to "X-CUT NBB OF HYDRANT NW COR OF S. FAYETTE ST. & GAMBLE ROAD EL.785.88."

ATTACHMENTS

- CDBG Section 3 Compliance.pdf (total 8 pages)
- Pre-bid Conference Record held on April 24, 2025, at the Village Office. Please note that this Record is not part of the Contract Documents

END OF ADDENDUM NO. 1

Ohio Department of Development Office of Community Development

Section 3 Clause

All Section 3 covered contracts shall include the following clause (referred to as the Section 3 clause):

- A. The work to be performed under this contract is subject to the requirements of Section 3of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u(Section 3). The purpose of Section 3 is to ensure that employment and other economic opportunities generated by HUD assistance or HUD-assisted projects covered by Section 3, shall, to the greatest extent feasible, be directed to low- and very low-income persons, particularly persons who are recipients of HUD assistance for housing.
- B. The parties to this contract agree to comply with HUD's regulations in 24 CFR part 75, which implement Section 3. As evidenced by their execution of this contract, the parties to this contract certify that they are under no contractual or other impediment that would prevent them from complying with the part 75 regulations.
- C. The contractor agrees to send to each labor organization or representative of workers with which the contractor has a collective bargaining agreement or other understanding, if any, a notice advising the labor organization or workers' representative of the contractor's commitments under this Section 3 clause, and will post copies of the notice in conspicuous places at the work site where both employees and applicants for training and employment positions can see the notice. The notice shall describe the Section 3preference, shall set forth minimum number and job titles subject to hire, availability of apprenticeship and training positions, the qualifications for each; and the name and location of the person(s) taking applications for each of the positions; and the anticipated date the work shall begin.
- D. The contractor agrees to include this Section 3 clause in every subcontract subject to compliance with regulations in 24 CFR part 75, and agrees to take appropriate action, as provided in an applicable provision of the subcontract or in this Section 3 clause, upon a finding that the subcontractor is in violation of the regulations in 24 CFR part 75. The contractor will not subcontract with any subcontractor where the contractor has notice or knowledge that the subcontractor has been found in violation of the regulations in 24CFR part 75.
- E. The contractor will certify that any vacant employment positions, including training positions, that are filled (1) after the contractor is selected but before the contract is executed, and (2) with persons other than those to whom the regulations of 24 CFR part75 require employment opportunities to be directed, were not filled to circumvent the contractor's obligations under 24 CFR part 75.
- F. Noncompliance with HUD's regulations in 24 CFR part 75 may result in sanctions, termination of this contract for default, and debarment or suspension from future HUD assisted contracts.

COMPANY NAME:	
FEDERAL TAX ID #:	
OWNER'S NAME:	
•	
OWNER'S SIGNATURE:	1 1

I certify that I have read the information above and understand the section 3 requirements.

Section 3 Compliance Report

Instructions: All subrecipients, contractors, and subcontractors on Section 3 projects must complete and submit this Section 3 Compliance Report. The report summarizes efforts and progress toward achieving the Section 3 benchmarks. If more space is needed, you may attach additional pages, a spreadsheet supplying the required information, or a letter to further state your efforts, achievements, or obstacles encountered. Attach all supporting documentation including Section 3 Worker Certification forms, payroll information, and evidence of qualitative efforts to comply with Section 3 as applicable.

Business Name:	Project:
Authorized Representative:	Title:
Phone #:	Email:
Reporting Period:	

General Guidance

Compliance Benchmarks

To demonstrate compliance with Section 3, contractors are required to follow the prioritization of effort outlined in 24 CFR 75.19 and meet or exceed the following benchmarks:

- 25 percent or more of the total number of labor hours worked by all workers on the project shall be performed by <u>Section 3 workers</u>, and
- 5 percent or more of the total number of labor hours worked by all workers on the project shall be performed by <u>Targeted Section 3 workers</u>.



Section 3 Labor Hours = 25%

AND

Targeted Section 3 Labor Hours = 5%
Total Labor Hours

Definitions

- Section 3 worker: Any worker who currently fits or when hired within the past five years fit at least one of the following categories, as documented:
 - (1) The worker's income for the previous or annualized calendar year is below the income limit established by HUD (see Income Limits table below).
 - (2) The worker is employed by a Section 3 business concern.
 - (3) The worker is a YouthBuild participant.

- Targeted Section 3 worker: A Section 3 worker who is:
 - (1) A worker employed by a Section 3 business concern; or
 - (2) A worker who currently fits or when hired within the past five years fit at least one of the following categories, as documented:
 - Living within the service area or the neighborhood of the project; or
 - A YouthBuild participant.
- Section 3 business concern: A business meeting at least one of the following criteria, documented within the last six-month period:
 - (1) It is at least 51 percent owned and controlled by low- or very low-income persons;
 - (2) Over 75 percent of the labor hours performed for the business over the prior three-month period were performed by Section 3 workers who are currently, or were at the time of hire within the last five years: i) low-income persons or ii) YouthBuild participants; or
 - (3) The business is at least 51 percent owned and controlled by current public housing residents or residents who currently live in Section 8-assisted housing.
- Service area or the neighborhood of the project: An area within one mile of the Section 3
 project or, if fewer than 5,000 people live within one mile of a Section 3 project, within a circle
 centered on the Section 3 project that is sufficient to encompass a population of 5,000 people
 according to the most recent U.S. Census.

HUD Income Limits

HUD develops income limits based on Area Median Income (AMI) estimates and Fair Market Rent (FMR) area definitions. For more information, please see the HUD Income Limits Documentation System online at www.huduser.gov/portal/datasets/il.html.

Refer to the 2024 HUD Income Limits on page 5 of this document for the determined income limits for the counties of Defiance, Fulton. Henry, Paulding, and Williams for further specifications.

Part I: Labor Hours

Report the number of <u>labor hours worked on this project</u> during the reporting period by *ALL workers*, *Section 3 workers*, and *Targeted Section 3 workers*.

Note—subrecipients/contractors may count an employee as Section 3 or Targeted Section 3 for five years from when their certification as a Section 3 worker or Targeted Section 3 worker is established.

1. Section 3 hours

A. Total number of labor hours worked by ALL workers	B. Number of labor hours worked by Section 3 workers	% Section 3 hours (Divide column B by column A)
		%

2. Targeted Section 3 hours

A. Total number of labor hours worked by ALL workers	B. Number of labor hours worked by Targeted Section 3 workers	% Targeted Section 3 hours (Divide column B by column A)
		%

3. Documentation

You must provide documentation supporting	labor hours data.	. Check below as appropriat	e:
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Labor hours have been certified in LCPtracker.
Other salary-based or time-and-attendance payroll records are attached to this report.

Part II: Section 3 Workers

Identify all Section 3 workers who have worked on this project to date. Attach a Section 3 Certification for each person who is being reported for the first time.

Employee name	Classification / Job title	Number of labor hours worked on the project this period	Is this a Targeted Section 3 worker? Yes / No

Part III: Section 3 Business Concerns

Identify all Section 3 businesses that have performed work on this project to date.

Trade or services provided	Contract amount
	Trade or services provided

Part IV: Qualitative Efforts Check the boxes below to indicate the efforts you have made to satisfy your Section 3 obligations, or the nature of activities you pursued in the absence of meeting the labor hour benchmarks. Posted notice of job openings calling for Section 3 applicants at the job site, on the HUD Opportunity Portal, social media pages, and other platforms. Consulted with local YouthBuild programs, Louisiana Workforce Commission, JOB 1, or other community organizations to assist with training and recruiting Section 3 workers and Targeted Section 3 workers. Provided training or apprenticeship opportunities. Held one or more job fairs. Advertised contracting opportunities on the HUD Opportunity Portal. Sent written notice of Section 3 contracting opportunities to local business development organizations, minority contracting associations, or other similar organizations. Searched the HUD Opportunity Portal or other business registries for Section 3, disadvantaged and small businesses to identify potential Section 3 subcontractors. Provided technical assistance to help Section 3 businesses understand and bid on contracts. Divided contracts into smaller jobs to facilitate participation by Section 3 businesses. Provided bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns. Provided technical assistance to help Section 3 workers compete for jobs, or connected them with assistance in seeking employment, including resume assistance, interview preparation, coaching, or job placement services. Provided or referred Section 3 workers to services supporting work readiness and retention, such as interview clothing, licensing or testing fees, transportation, childcare. Helped Section 3 workers to obtain financial literacy training and/or coaching. Provided assistance to Section 3 workers to apply for or attend community college, four-year educational institution, or vocational/technical training. Other, please describe: Additional Notes or Comments **Authorized Representative Signature Date**

2025 HUD Income Limits:

Defiance County								
# Persons	1	2	3	4	5	6	7	8
Income Limit	\$52,850	\$60,400	\$67,950	\$75,450	\$81,500	\$87,550	\$93,600	\$99,600
Fulton County			,					
# Persons	1	2	3	4	5	6	7	8
Income Limit	\$53,100	\$60,700	\$68,300	\$75,850	\$81,950	\$88,000	\$94,100	\$100,150
Henry County								
# Persons	1	2	3	4	5	6	7	8
Income Limit	\$54,350	\$62,100	\$69,850	\$77,600	\$83,850	\$90,050	\$96,250	\$102,450
Paulding County								
# Persons	1	2	3	4	5	6	7	8
Income Limit	\$50,700	\$57,950	\$65,200	\$72,400	\$78,200	\$84,000	\$89,800	\$95,600
Williams County								
# Persons	1	2	3	4	5	6	7	8
Income Limit	\$47,750	\$54,550	\$61,350	\$68,150	\$73,650	\$79,100	\$84,550	\$90,000

Effective 4/2/2025

Ohio Department of Development Office of Community Development

Section 3 Worker Status Certification

An individual who works or seeks to work on a Section 3 project must certify his/her eligibility to be classified as a Section 3 Worker or Targeted Section 3 Worker, as defined in 24 CFR part 75. The status of a Section 3 Worker or Targeted Section 3 Worker shall not be negatively affected by a prior arrest or conviction.

Please select the applicable classification.

I am a worker who currently fits or when hired within the past five years fit one of the following categories, as documented:

Section 3 Worker		
My income for the previou See Area Median Income Limi	1,5	the income limit ¹ established by HUD;
Targeted Section 3 WorkerI am a YouthBuild participa	ant ² ; or	
Unclassified		
form is true and accurate and me	eets U.S. Department of I	that the information contained on this Housing and Urban Development is in accordance with 24 CFR part 75.
Name:	Address:	Date:
<u> </u>	Signature:	allere sections

¹ HUD income limits are available at https://www.huduser.gov/portal/datasets/il.html.

² Individual may be required to provide evidence that he/she is a YouthBuild participant.

Ohio Department of Development Office of Community Development

Section 3 Business Self-Certification

reet Address	Business Phone NumberBusiness Website
y	Business Point of Contact
ate	Business Email
Code	
Type of Business: (Check One): _ Corporat	tion Partnership Sole Proprietorship Other
In accordance with 24 CFR 75, a business mus documented within the last six-month period, to all that apply:	st meet at least one of the following criteria, self-certify as a Section 3 business concern. Select
The business is at least 51 percent owned	and controlled by low- or very low-income persons ³ ;
Over 75 percent of the labor hours perform are performed by Section 3 workers ⁴ ; or	ned for the business over the prior three-month period
The business is at least 51 percent owned residents who currently live in Section 8-assiste	and controlled by current public housing residents or ed housing. ⁵
The status of a Section 3 business concern sha conviction of its owner(s) or employees.	all not be negatively affected by a prior arrest or
By submitting this form, I certify that the information meets U.S. Department of Housing and Urban certification eligibility requirements in accordance	
Date:	Signature:
Name:	
Title:	

³ HUD income limits are available at https://www.huduser.gov/portal/datasets/il.html. Business may be required to provide proof of ownership and a completed Section 3 Worker Status Certification form for each owner.

⁴ Business may be required to provide full staff payrolls for the prior three-month period and completed Section 3 Worker Status Certification forms for all personnel.

⁵ Business may be required to provide proof of ownership and verification of residence in public housing or Section 8-assisted housing.



VILLAGE OF FAYETTE, OHIO VILLAGEWIDE WATER MAIN REPLACEMENT PHASE II

PRE-BID CONFERENCE RECORD

April 24, 2025, 10:00 a.m. Fayette Village Office

1. Introductions

a. Village of Fayette (Owner):

The Village of Fayette's Department of Public Works Superintendent is Zach Lester. Zach and his crew maintain the water system, as well as operate the Water Treatment Plant. Bryan Stambaugh is the Village Administrator, Jessica Swander is the Village Financial Officer, and Dave Borer is the Village Mayor

b. Arcadis U.S., Inc.:

Arcadis is the Village's "Engineer of Record" and designed the Project and will provide construction engineering and RPR services. Project Engineer Neil Spanfellner is the primary contact for Bidder's questions and will continue to be involved throughout construction. Joe Fojtik will likely be the Engineer's Resident Project Representative (RPR) during construction.

c. Attendees:

Attendees made self-introductions.

d. Meeting Record and Attendee List:

A written summary of the topics discussed at this meeting, including a list of the attendees, will be distributed via email to all meeting attendees and all entities that obtained the Bidding Documents from the Issuing Office. The sign-in sheet shall be included in the Record.

2. Description of Project

- a. Project Funding and Financing
 - 1) OPWC
 - 2) CDBG
 - 3) ODOD
 - 4) WSRLA

Project will be under the requirements of Build America Buy America (BABA), we have attempted to reflect potential lead times in the Project schedule



b. Single Prime Contract

- 1) Bidder Qualifications Form
 - i. Village reserves the right to request bidder qualification forms from low bidder. Information is listed in the Instructions to Bidders.

c. Work Included

- 1) Water Main Installation
 - i. Work along S. Fayette St (ODOT)
 - ii. Tracer Wire Installation
 - iii. Condition of existing valve map
 - 1. Shown on G-02
 - iv. Condition of existing water mains (poor)
 - v. Approximate water service locations (dashed line)
 - vi. Gamber St. Impacted Soils
- 2) Lead and Galvanized Water Service Replacements
 - i. RCAP's / The Village's Water Service Inventory Mapping efforts
 - 1. Village has a list of water service material based on responses from a village-wide survey. They have also been inspecting unknown services to complete the list
 - 2. The Village will coordinate all private property agreements with homeowners for Work required outside public r/w
 - ii. Tracer Wire Installation on water services
- d. Bidding Phase Dates, Contract Times, and Damages
 - 1) Advertisement for Bids: April 16th, 2025
 - 2) Bid Opening: May 5th, 2025 @ 10:00 am
 - 3) Substantial Completion: August 31th, 2026
 - 4) Final Payment: October 31th, 2026
 - 5) Liquidated Damages: As stated in Specification Section 00 52 13 Agreement, Section 4.03 Liquidated Damages

3. Bidding Procedures

- a. Availability of Bidding Documents, Other Reports, and Drawings
 - a. Newfax Corporation
 - i. Bidding Documents can be obtained from the Issuing Office: Newfax Corporation, 333 West Woodruff Avenue, Toledo, Ohio 43604, Phone: (419) 241-5157 (www.newfaxcorp.com). Bidding Documents may be obtained via hardcopy or download.



- ii. Neither Village nor Engineer will be responsible for full or partial sets of the Bidding Documents obtained from sources other than the Issuing Office. Addenda will be transmitted only to entities that have obtained the Bidding Documents from the Issuing Office.
- b. The following reports will be made available in PDF format by emailing Neil Spanfellner.
 - i. 2013 Sanitary Sewer Geotechnical Report.
 - ii. 2010 Decision Document for the remediation of the Fayette Tubular Products Facility.

b. Bid Security

- a. Instructions to Bidders Article
 - i. Reference Specification Section 00 21 13, Instructions to Bidders, Article 8 for requirements for Bid Security.

c. Wage Rates

a. Davis Bacon Federal Wage Rate apply to this project.

d. Site Visits/Investigations During Bidding

a. All Work, outside of potential lead/galvanized water service replacements, are located within the public right-of-way. Contractor may request to perform their own subsurface investigations prior to the bid.

e. Required Contents of Bid

- a. Reference Article 7 of Specification Section 00 41 13, Bid Form for a list of required attachments to this bid.
- b. WSLRA and CDBG have grant specific documents required for the bid. Please refer to the Exhibits following Specification Section 00 73 01, Supplementary Conditions.

f. Requests for Clarification or Interpretation of the Bidding Documents

- a. All questions concerning interpretations and clarifications of the Bidding Documents shall be submitted in writing to Arcadis U.S., One Seagate, Suite 700, Toledo, Ohio 43604, attention Neil Spanfellner, Neil.Spanfellner@Arcadis.com. No interpretations or clarifications will be made orally.
- b. Interpretations, clarifications, and supplemental instructions, if any, will be issued by written Addendum.

g. Submittal of Bid



- a. Bids shall be enclosed in a sealed envelope plainly marked on the outside with Project title, the designated portion of the Project, the name and address of the Bidder and its license or registration number (when applicable).
- b. Only approved plan holders may submit bids (Instructions to Bidders, Article 3)

4. Post-Bid Considerations and Requirements

a. Bids to Remain Valid:

Bids shall be valid for 120 days after the Bid opening. No Bidder may withdraw their Bid during this period unless permitted under Laws and Regulations.

- b. Owner's Right to Reject Bids and Evaluation of Bids
 - a. The Owner reserves the right to reject any and all Bids. Owner reserves the right to waive any informality not involving price, time, or changes in the Work. Refer to Section 00 21 13, Article 19 in the Instructions to Bidders
- c. Potential Award Timeframe of the Contract
 - a. Bids will be opened May 5th, 2025. The Successful Bidder will receive a Notice of Award accompanied by the required number of originals of the Contract Documents for execution.
- d. Delivery of Bonds and Insurance
 - a. Contract bond, insurance policy and certificates will be required to be submitted by the successful bidder, following the notice of award.
- e. Execution of the Contract Documents and Notice to Proceed
 - a. Execution of Contract Documents: Within 15 days of receipt of the Notice of Award and Contract Documents for signature, Successful Bidder shall execute the Agreement and other Contract Documents and return them to Engineer. When Contract Documents are acceptably executed, Engineer will present them to the Owner for signature.
 - b. Notice to Proceed: After execution of the Contract Documents by the Owner, one fully executed set of Contract Documents will be returned to the Contractor with the executed Notice to Proceed.
- f. Submittals Prior to Starting the Work
 - a. In accordance with Section 01 32 16, Progress Schedule, within 10 days after the Contract Times commence running, Contractor shall submit to Engineer the preliminary Progress Schedule covering the entire Project, with other required



- schedule documents. Other requirements relative to the Progress Schedule are specified in Section 01 32 16, Progress Schedule.
- b. In accordance with Paragraph 2.03 of the General Conditions, a preliminary Schedule of Submittals shall be submitted by Contractor within 10 days of the Effective Date of the Agreement
- c. Refer to Section 01 31 19.13, Pre-construction Conference, for documents to be furnished by the Contractor at or prior to the pre-construction conference.
- d. Work Sequence Requirements
 - i. Refer to Section 01 11 13, Summary of Work, Section 1.4.
 - ii. Refer to stages identified on sheet G-02.

5. Administrative Provisions and Miscellaneous

- a. Coordination with Owner's Operations
 - 1) Contractor to coordinate with Village and Arcadis regarding connections to previously installed water main in Phase I.
- b. Contractor's Use of Site:
 - 1) Contractor to work with the Village to establish staging, parking, and field office area.
- **6. Questions:** Neil Spanfellner, 419-213-1611, Neil.Spanfellner@arcadis.com

7. Questions from the meeting:

- Specification Section 01 52 11, Resident Project Site Representative's Field Office mentions a GPS unit. Will this be required for this Project?
 - The GPS unit will not be required for this Project and has been deleted from the Specification as part of Addendum No. 1.
- Will a Contractor's Field Office be required as part of this Project?
 - Yes, the Contractor's field office will be required for this Project.
- How are Contractor's supposed to bid the Impacted Soil on Gamber St.
 - Bid shall assume soil is classified as non-hazardous, as defined in Specification Section 31 23.16.13, Trenching.

VILLAGE OF FAYETTE, OHIO

PRE-BID CONFERENCE SIGN-IN

Thursday, April 24, 2025, 10:00 a.m. Fayette Village Office

PLEASE WRITE CLEARLY AND LEGIBLY

Name Meret waren Ton Lingun: Bryan Stambaugh	Employer/ Representing BEX Uillage of Fayette	• W	E-mail Address JEWILDER D BRYSLEXCAVATINE, COM tlinguni e linguni.com thinguni e linguni.com thinguni e linguni.com
Bryan Stambaugh	V: Mage of Fayotte 419-237-2116		administrator willage of fayette. com
Quinn Smith	Vernon Nagel Inc.	419-592-3861	estimates anagelinc.com
Dennis Miller	mupo	419-784-3882	Amilling mupo or
Dave Borer			
Zach L.			